



## MEETING TOPICS

### *Mandatory Topics*

*The following must be agenda items mandated by the State regulations. Documentation of these items has to be evident in your minutes and/or agendas.*

- Master Plan for EL
- Needs Assessment
- Annual Language Census – R-30
  - Discuss/Explain Language Census Report
- School Attendance

### *Suggested Topics*

- Parental Waiver Information
- Parent Guide
- Review Identification & Assessment of English Learners
- Overview of Program Options for EL
- Reclassification Procedures
- CBET
- CELDT
- School EL Program as it exists at your site
- Vision Statement for EL
- Legal Responsibilities
- School SIP Plan
- Elect Next Years Officers
- Parent Complaint Procedures
- Consolidated Report

### *Other Appropriate Agenda Items*

- Guest Speakers
  - City Officials
  - CNUSD District Representatives
  - Community Organizations
- Training for Parents on “Having Effective Meetings”
- Training for Parents on How to Help Their Child Succeed in School
- Student Presentations
- Presentation of Specific Programs at Your Site